

# 13th International Piano Masterclasses

## Katowice, July 8 - 22, 2023

### Terms and Conditions

1. These terms and conditions (hereinafter referred to as the "Terms and Conditions") define the rules for participation in the 13th International Piano Masterclasses (hereinafter referred to as „Masterclasses”).

2. The Masterclasses are organized by Karol Szymanowski Music Academy in Katowice (hereinafter referred to as the „Academy”) and coordinated by the International Piano Masterclasses Office (hereinafter referred to as the „IPM Office”), which was specially established for this purpose.

2a. The person appointed as the Director of the Masterclasses is assistant professor Piotr Banasik.

2b. The Masterclasses will be held on the premises of the Academy in two sessions:

- Session one: July 8 - July 14, 2023
- Session two: July 16 - July 22, 2023

3. The Masterclasses are addressed to students and graduates of music academies as well as to outstanding secondary music school students. All persons participating in the Masterclasses are hereinafter collectively referred to as ‚Participants'. Minors (eg. students of music schools) can participate in the Masterclasses participants as long as they are accompanied by parents or legal guardians.

4. The Masterclasses will be led by:

a) Session One: Anna Górecka, Valentina Igoshina, Magdalena Lisak, Joanna Ławrynowicz-Just, Anna Malikova, Zbigniew Raubo.

b) Session Two: Piotr Banasik, Philippe Giusiano, Andrzej Jasiński, Wojciech Kocyan, Carlo Palese, Wojciech Światała.

5. Applications to participate in the Masterclasses will be accepted until **May 31, 2023**.

6. To submit the entry, the applicant must fill in the application form available on Masterclasses website ([www.ipm.am.katowice.pl](http://www.ipm.am.katowice.pl)).

When submitting the application, the Participant is required to choose the session they would like to participate in. The choice of professors depends on the choice of the session. The Participant chooses **two** professors from among those mentioned in point 4 hereof.

It is possible to apply for both Sessions of the Masterclasses. To do this, the application form must be completed and submitted twice, separately for each session.

7. Entries can be submitted by adult applicants (18 years of age and older) or, in the case of minors, by the applicants' statutory representatives. Submissions are voluntary and imply the applicants' consent to the provisions of the Terms and Conditions.

8. The Participant is entitled to four 45-minute lessons as part of the Masterclasses: 2 lessons with each of the selected professors. In the event of an excessive number of applications, not being qualified by the selected professor to their master class or in other special circumstances, the IPM Office shall inform the Participant about available options for qualification to classes led by other professors.

**Successful applicants shall be informed about their admission and qualification to specific master classes electronically by June 10, 2023.**

9. The number of Participants who can take part in the Masterclasses is limited. Applications will be chosen predominantly on a first-come, first-served basis. The final decision regarding the admission of the Participant is taken by the professors who lead the master classes, based on the artistic CV submitted by the Participant via the application form. The Participant shall be informed about the decision electronically by **June 10, 2023. The decision is final and not subject to appeal.**

10. The fee for participation in one session of the Masterclasses is 1200 PLN or 300 EUR.

The fee for participation in one session of the Masterclasses entitles the Participant to:

a) four 45-minute lessons in the selected session of the Masterclasses (2 lessons with each selected professor).

b) minimum 3 hours of daily practice time on the premises of the Academy during the selected session of the Masterclasses.

Participants are required to book their practice room one day prior to the planned practice session. **The IPM Office will accept bookings every day between 1.00 PM and 2.30 PM.**

c) participation in additional events organized as part of the Masterclasses.

11. It is possible to buy accommodation at the Academy's Dormitory:

- 70 PLN/day for a place in a double room
- 100 PLN/day when one person in a double room. In the case of a large number of applications, the Academy reserves the right to offer Participants a place in a double room (PLN 70/day).

It is possible to come with an accompanying person:

- 150 PLN/day for a double room

Booking accommodation, if required, must be made while completing the application form. At the end of the form, in the "comments" tab, you can also report your willingness to stay with other participants of the Masterclasses. Payment for

accommodation is possible only in cash in PLN and is made in person at the Dormitory during check-in.

11a. Due to the limited number of beds in the Dormitory, their allocation will be determined by the order of applications.

11b. A Participant who has been assigned a place in a Dormitory and who plans to arrive later or leave earlier, i.e. on a day other than the day before and/or the day after the end of their Session of the Masterclasses, is obliged to inform about this fact by e-mail no later than 5 days before the start of the first Session of the Masterclasses.

11c. Accommodation in the Dormitory is possible:

- from July 7, 2:00 pm, for Participants of the 1st session or both sessions of the Masterclasses;
- from July 15, 2:00 pm, for Participants of the 2nd session of the Masterclasses.

Check-out from the Dormitory must take place no later than the day after the end of session of the Masterclasses, i.e. on July 15 or 23, by 10.00 (check-out on July 15 does not apply to Participants who take part in both sessions of the Masterclasses).

11d. In the event of a planned arrival at the Dormitory between 10 pm and 6 am, the Participant is obliged to inform about this fact by e-mail no later than 5 days before arrival.

12. As part of the Masterclasses, public concerts will be held with outstanding Participants designated by the Masterclass professors. However, the organizer reserves the right to cancel the concerts or to organize them without an audience in case it is necessary due to the risk of SARS-CoV-2 (or other virus) infection.

13. Passive participation in the Masterclasses is free of charge and available for students or graduates of music academies and music school teachers. Minors (e.g. students of music schools) can participate in the Masterclasses as passive participants as long as they are accompanied by parents or legal guardians.

A passive participant of a selected session of the Masterclasses is entitled to:

- a) observe all master classes held in the selected session.
- b) participate in additional events organized as part of the Masterclasses.
- c) **It is not possible** for passive participants to practice on the premises of the Academy.

14. By submitting the application, the Participant (or the Participant's statutory representative) consents to the processing and use of his or her personal data and image recorded during the Masterclasses by the Academy and the IPM Office for recruitment and organization, promotion and documentation purposes of the

Masterclasses, as well as for archival promotion and information purposes of the Academy.

Submission of personal data is voluntary, but refusal to do so will render the application process and the participation in the Masterclasses impossible.

**15. Upon confirmation of admission, Participants are obliged to pay a participation fee.**

The fee (1200 PLN or 300 EUR) shall be transferred by **June 15, 2023** to the following bank account:

Akademia Muzyczna  
im. Karola Szymanowskiego w Katowicach  
ul. Zacisze 3  
40-025 Katowice

Account number: 22 1050 1214 1000 0007 0000 7875

ING BANK ŚLASKI O/KATOWICE

**IBAN: PL 22 1050 1214 1000 0007 0000 7875**

BIC (SWIFT): INGBPLPW

In your transfer description, please include: „**IPM 1**”, „**IPM 2**” or „**IPM 1 and 2**” (in case of participation in both sessions of the Masterclasses), alongside **the first and last name of the Participant**, e.g. “**IPM 1, John Smith**”.

All transfer-related costs shall be covered by the Participant.

**The Participant is obliged to send the bank transfer confirmation to: [ipm.katowice@gmail.com](mailto:ipm.katowice@gmail.com) by June 15, 2023.**

16. Each Participant is entitled to withdraw from participation in the Masterclasses. If the resignation is submitted before June 15, 2023, the Participant may receive a full refund of the participation fee. **No resignation submitted after this day shall entitle the Participant to a refund.**

**Failure to pay the participation fee by June 15, 2023 shall be regarded as resignation.**

17. Individual lesson schedules shall be drawn up and emailed to Participants by June 30, 2023. **Special requests regarding the schedule (e.g. resulting from arrival/ departure dates) should be made in the application form. Once the schedule is established, it will not be subject to modifications, and absence of the Participant will be regarded as resignation.**

18. All inquiries related to the Masterclasses shall be made to [ipm.katowice@gmail.com](mailto:ipm.katowice@gmail.com). The IPM telephone number shall be sent to Participants by email. The line will be activated no earlier than 7 days prior to Session One of the Masterclasses.

19. In all matters outside the competence of the professors, decisions shall be made by the Director of the Masterclasses who shall also resolve all doubts concerning the interpretation of these Terms and Conditions as well as make decisions on special cases on returning the participation fee later than the date specified in section 16.

20. These Terms and Conditions may change depending on the pandemic situation in Poland. The organizer reserves the right to cancel the Masterclasses especially due to the reasons connected with the pandemic situation.

21. The Participant is obliged to comply with sanitary safety requirements and comply with regulations aimed at reducing the risk associated with the transmission of SARS-CoV-2 (or other) virus, which are in force at the Academy's buildings.

22. These Terms and Conditions are governed by the Laws of Poland and any disputes arising thereof shall be resolved by a common court competent for the registered office of the Academy.

23. These Terms and Conditions have been drawn up in two language versions, Polish and English. In the event of interpretation difficulties, the Polish version shall prevail.

24. The Terms and Conditions may be changed by the organizer.

### **PERSONAL DATA INFORMATION**

#### **The Karol Szymanowski Academy of Music in Katowice kindly informs:**

1. The Karol Szymanowski Academy of Music in Katowice, ul. Zacisze 3, 40-025 Katowice (Poland), e-mail: [ado@am.katowice.pl](mailto:ado@am.katowice.pl), is the Controller of personal data.

2. The Data Protection Officer: e-mail [iod\\_abi@am.katowice.pl](mailto:iod_abi@am.katowice.pl)

3. Your personal data (first name, surname, phone number, email, gender, nationality, address) will be processed in connection with organizing XIII International Piano Masterclass, including recruitment and promotion, as well as promotion and information purposes of the Academy and for documentation purposes of the Masterclasses.

4. Your data will be processed on the basis of your consent as well as art. 6 paragraph 1 point e of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, that is realization of activity in the public interest.

5. The Academy is allowed to transfer your data to other public institutions and their representatives in order to settle financial expenses, to entities commissioned to process the data by the Academy as well as to authorities or public entities entitled to obtain the data under applicable law.

6. Your personal data will be processed no longer than 5 years from the end of the calendar year in which the payment has been made.

7. You have the right to:

- a) request the Controller to access, rectify, complete your personal data or to limit their processing
- b) object to processing your personal data
- c) transfer your personal data
- d) make a complaint to the supervisory authority, that is the President of the Personal Data Protection Office.

8. Your personal data are not subject to automated individual decision-making, including profiling.